Memorandum of Understanding
Number: 2xxx-0x-0xx

"*Example Project*" Project

The parties:

> **Stichting NLnet**, domiciled in Science Park 400, 1098 XH Amsterdam,
> The Netherlands, referred to as "**NLnet**" in this document, represented by
> **Bob Goudriaan**,

and

> **Ama Adesida**, an individual domiciled in Townstreet 12, 34567
> Streettown, in Country,

given that:

- **NLnet** has the mission "to promote the exchange of electronic information and all that is related or beneficial to that purpose".
- The internet is a rather complex and layered cluster of technologies, and lots of things are currently not functioning as users expect.
- **Ama Adesida** is a renowned expert in software development, that is the lead of **Plan D** - a comprehensive project that tries to [.. fix the internet in some way ..]. **Plan D** builds open source tools that mitigate the risks for end users and empower developers to effortlessly deliver safe and robust applications.
- **Ama Adesida** has expressed the intention to contribute to these efforts by e.g. development of open source software to [.. key goal of the project ..]).
- **NLnet** thinks that this project is of significant value for the security of the open internet, and wants to facilitate such a contribution.

agree to the following:

- **Ama Adesida** has written the proposal "*Example Project*" which is attached to this document as Annex I. Annex I forms an integral part of this Memorandum of Understanding. If and where statements in this annex or other annexes are in contradiction with one or more statements in the main memorandum text, the statement or statements in the main memorandum text will prevail.
- **Ama Adesida** is voluntarily undertaking the project, and is solely responsible for all aspects of the project including planning and coordination as well as involving contributors and partners - as long as such happens in line with the terms and spirit of this MoU. The source code of the Project shall be made publicly available under GPLv3, or any later version.
- As the signatory of this MoU, **Ama Adesida** shall act as official point of contact in the context of this project; it is the responsibility of **Ama Adesida** to notify **NLnet** in case of any changes.
- **NLnet** commits to make a reservation for the amount of **xx.000** to **Ama Adesida** in order to support the "*Example Project*" project. The reservation is bound to the proposal as contained within *Annex I* of this MoU.
- Should the project fail to complete the goals described in Annex I, partially or in full, there is no other consequence than the termination of this MoU.

- **Ama Adesida** commits to publicly report on the progress made within the project on a regular basis (every two months, more often is never a bad thing) and will maintain a public status page for the project to keep the wider internet community informed. As a courtesy, **Ama Adesida** may send non-public updates about the status of his project to **NLnet**, but there is no obligation whatsoever to do so - **NLnet** is not operationally involved with the project; its only interest is the public benefit that is the result of the project succeeding in reaching its goals.
- Donations may be claimed up to the reserved amount within a maximum of six months after the proposed end of the project. Donations will be final when the specified milestones or previously agreed partial deliveries have been verified to have been completed. Payments will subsequently be made by wire transfer into a bank account designated by **Ama Adesida**.
- **NLnet** and **Ama Adesida** may issue one or more individual or joint public statements announcing the project and NLnet's financial support. **Ama Adesida** is also encouraged to visibly and vocally acknowledge NLnet's contribution where possible — e.g. through its website, promotional materials, in presentations and in source code.
- Funding to any particular group or person will be on the understanding that they coordinate their activities in agreement with **Ama Adesida**, in the spirit of cooperation, and in an effort to achieve the results of the "*Example Project*" Project.
- This Memorandum of Understanding cannot be seen as any kind of employment agreement or business contract. **NLnet** receives no goods or services as a result of this MoU. Any payments are to be made as charitable donations to **Ama Adesida** in the light of a voluntary contribution to the public benefit such as defined within the statutory mission of **NLnet foundation**. **Ama Adesida** is responsible for paying any and all taxes or other fees with regard to this grant, and to inform any relevant authorities within her country of these donations should this be legally required.

On behalf of NLnet

Bob Goudriaan   **Ama Adesida**

_____   _____

_____   _____

(Place) (Date)   (Place) (Date)

Annex I: Project plan *Example Project*

Sample introductory paragraph (roll your own): there is nothing like an introductory paragraph to draw people into what you are putting in front of them in some plan. No need to waste more than a single paragraph of text on that, unless of course there is a good visual that says more than 30 or so words can say - that would be fine as well.

1. Title of some subtask

One or two lines of what the subtask is about will do to help everyone understand what the subtask aims to achieve.

Milestone(s)

- writing up a plan
- organising some event
- producing code, a toolkit, documentation

Amount

xxxx EUR

2. Title subtask 2

Rinse and repeat. For the remaining subtasks as well one can surely produce a few sequences of words to add that wonderful feeling of structure and oversight.

Milestone(s)

- some more things

Amount

xxxx EUR